



TOWN OF CUMMINGTON

33 Main Street

P.O. Box 128

Cummington, MA 01026

tel. (413) 634-5354 • (413) 634-5568 fax

Driveway Application and Permit

Instructions:

Complete this form and call the Highway Superintendent, Rob Dextraze at 634-8818. He will make an appointment with you to view the site. If you are applying for a new driveway there is a \$25.00 fee, make check payable to "The Town of Cummington". If, for example, you are building a new garage at the end of an existing driveway and you are not enlarging or changing the mouth of that driveway in any way, there would be no fee but you would still be required to apply for a driveway permit.

It is the location of the driveway that determines the street number of a residence.

Driveway Regulations:

All driveways serving a lot with frontage on a public way shall be constructed to conform with the following conditions so as to insure safe access for all vehicles, including but not limited to, emergency, fire, and police vehicles.

1. A plan of the proposed driveway along with a fee in the amount of \$25.00, payable to the Town of Cummington, shall be submitted to the Highway Superintendent. A plan is a scale drawing of the property. Include all buildings and structures, identifying features such as streets, driveways, rivers or streams, stonewalls, etc. Also show how you intend to manage drainage, location of culverts or swales, etc. The use of 8 1/2" x 11" paper is preferred, but not required. This is so standard photocopies can be made of your plan.
2. Plans for a new or existing driveway must conform to the following regulations and be approved by the Highway Superintendent.
3. Access for a lot shall be via its frontage on a public way.
4. No driveway shall be located within ten feet of any side or rear lot line.
5. The grade of each driveway where it intersects with the edge of the road shall not exceed 8% for a distance of 20 feet from the sideline of the public way.
6. The angle between the centerline of the driveway and the street centerline shall not be less than 60 degrees.
7. Driveways on paved roads must have the portion of the driveway which lies on the town's right-of-way paved. During the Highway Superintendent's site visit this area will be delineated for you.
8. The driveway shall not interfere with any existing drainage ditches or allow water to flow on to the existing roadway. You may be required to install culverts or create swales, etc.
9. **An occupancy permit shall not be issued until the driveway has been constructed to the approved plan and inspected by the Highway Superintendent.**
10. Driveways for non-occupied lots shall be inspected by the Highway Superintendent **before** usage is permitted.

Name of Applicant: _____

Applicant's Current Mailing Address: _____

Applicant's Phone(s): _____

For Highway Superintendent's use.

Initial site viewing _____ Assigned street number _____ Street _____

Were changes required to submitted plan? _____ Were changes clearly indicated on plan? _____

This driveway has been constructed to meet all the requirements and is approved for use as of this date.

Highway Superintendent's Signature: _____ Date: _____